

BOARD OF EDUCATION

BOARD MEMBER SERVICES - ACCESS TO THE DISTRICT'S PUBLIC RECORDS

The Illinois General Assembly has determined that it is the public policy of the State of Illinois that access by all persons to public records promotes the transparency and accountability of public bodies at all levels of government, that it is a fundamental obligation of government to operate openly and provide public records as expediently and efficiently as possible in compliance with the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), and that providing records in compliance with the requirements of the Freedom of Information Act is a primary duty of public bodies to the people of this State. However, the Freedom of Information Act is not intended to cause an unwarranted invasion of personal privacy, nor to allow the requests of a commercial enterprise to unduly burden public resources or disrupt the operations of the District beyond the fulfillment of its obligations under the Act.

In accordance with the Illinois Freedom of Information Act public records maintained or received by School District 93 will be made available to members of the public for inspection and copying, and copies of such records will be certified upon request, excepted as otherwise provided under the Act.

The Superintendent will be responsible for compliance with the provisions of the Illinois Freedom of Information Act and will be authorized to develop and implement administrative regulations for processing record requests in conformance with the Act.

Fees for the copying and certification of public records will be based upon actual reproduction and certification costs to the District (excluding the expense of any search or review of the records that may be involved).

At each regular Board meeting, the Board President or the Superintendent will report any requests made under the Freedom of Information Act, as well as the status of the District's response.

LEGAL REF.: Illinois School Code, Sec. 10-16 (105 ILCS 5/10-16); and
Illinois Freedom of Information Act, Sec. 1, *et seq.* (5 ILCS 140/1 *et seq.*).

CROSS REF.: 500.50, 735, 736, and 805.01.

Adopted: September 13, 1984
Revised: November 12, 1992
Revised: November 10, 1994
Revised: September 24, 1998
Revised: April 22, 2010