

BOARD OF EDUCATION

BOARD POLICIES - BOARD POLICY DEVELOPMENT

The School Board governs using written policies. Written policies ensure legal compliance, establish Board processes, articulate District ends, delegate authority, and define operating limits. The Board of Education shall develop policies which shall provide the framework for District operation and the basis for monitoring progress toward District ends.

The formulation and adoption of written policies is the basic method by which the School Board exercises its leadership. A "policy" is a statement adopted by the School Board providing general guidance on a specific topic which can be implemented by administrative action or procedures. Policy development and review in School District 93 shall be an ongoing process.

The formal adoption of policies shall be recorded in the minutes of the Board. Only those written statements so adopted and so recorded shall be regarded as official Board policy.

Preliminary Development

Any School Board member, the Superintendent, or any District citizen may propose new policies, changes to existing policies, or deletion of existing policies. Suggestions from staff members or organizations are processed through regular administrative channels. Proposals shall be made in writing to the Superintendent and then presented to the Board.

The Superintendent or a designee is responsible for: (1) notifying those who will implement or be affected by a proposed policy and obtaining their advice and suggestions, and (2) drafting policy recommendations into acceptable written form for further deliberation and/or action by the School Board. The Superintendent shall seek the counsel of the school attorney when there may be a legal question or of proper legal procedure in a policy's development.

Policy Adoption

Policies or policy revisions will not be adopted at the Board meeting at which they are introduced, except when: (1) appropriate because no Board discussion is required, or (2) necessary or prudent in order to meet emergency or special conditions or to be legally compliant. Further Board consideration will be given at a subsequent meeting and after opportunity for community input. The adoption of a policy will serve to supersede all previously adopted policies on the same topic.

Policy Dissemination

The District maintains current School Board policies on the District website. Copy requests can be made under the District's Access to Public Records Policy.

BOARD OF EDUCATIONBOARD POLICIES - BOARD POLICY DEVELOPMENTAdministration in Policy Absence

In the absence of School Board policy, the Superintendent is authorized to take appropriate administrative action but shall promptly inform the School Board.

Suspension of Policies

The operation of any School Board policy not established by law or contract may be temporarily suspended by a majority vote of Board members present at a regular or special meeting.

Board Policy Review and Monitoring

The School Board shall periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required. The Superintendent shall call the Board's attention to policies that need revision.

Superintendent Implementation

The Board will support any reasonable interpretation of Board policy made by the Superintendent. If reasonable minds differ, the Board will review the applicable policy and consider the need for further clarification.

Board Review of Administrative Procedures

The Superintendent shall notify and provide a copy to the School Board of any new or modified administrative procedures. The Board retains the right to direct the Superintendent to make changes.

LEGAL REF.: Illinois School Code, Sec. 10-20.5 (105 ILCS 5/10-20.5); and
23 Ill. Admin. Code §1.210.

CROSS REF.: 315

Adopted: March 10, 1983
Revised: September 24, 1998
Revised: February 27, 2020