

## BOARD OF EDUCATION

### BOARD RELATIONSHIPS - SUPERINTENDENT COMMITTEES

The Superintendent or designee creates Superintendent or administrative committees as deemed necessary and makes all appointments consistent with the requirements of this policy. Superintendent or administrative committees report to the Superintendent or administrator who directs its activities. The following are examples of committees that are required to be established by the Superintendent or designee:

#### Title I Advisory Committee

The Superintendent is required to create a Title I Advisory Committee if the District receives Title I funds. The committee supports the development and implementation of the District's Title I plan with activities listed in the Title I regulations, including:

1. Establish Title I parent-teacher conferences;
2. Distribute Title I informational materials;
3. Provide materials and suggestions to help parents/guardians educate their children at home;
4. Facilitate volunteer or paid participation by parents in school activities; and
5. Establish a process to respond to parents'/guardians' inquiries and recommendations.

Committee members may include parents/guardians and teachers of Title I children. The committee reports directly to the Superintendent or designee.

#### PERA (Performance Educational Reform Act) and RIF (Reduction in Force) Joint Committee

This mandatory committee has two functions as described below, and each is required until it has been fulfilled. The committee reports directly to the Superintendent or designee.

1. PERA - The committee develops a plan for incorporating data and indicators of student growth into the evaluation plan. The joint committee is "composed of equal representation selected by the district and its teachers, or where applicable, the exclusive bargaining representative of its teachers." 105 ILCS 5/24A-4(b). If, within 180 calendar days of the committee's first meeting, the committee does not reach an agreement on the plan, the District must implement ISBE's model evaluation plan with respect to the use of data and indicators on student growth. The amendment of an evaluation plan continues to be a mandatory subject of bargaining. The committee also agrees to the panel of qualified evaluators that reviews appeals of unsatisfactory performance ratings and determines the criteria for successful appeals. 105 ILCS 5/24A-5.5, added by P.A. 101-591.
2. RIF - The committee convenes annually to consider issues identified in the statute concerning the selection of teachers for layoff. 105 ILCS 5/24-12(c). On or before December 1 each year, the RIF committee must hold its first meeting. It is composed of individuals appointed by the Board and the teachers (or the exclusive bargaining representative of its teachers).

BOARD OF EDUCATIONBOARD RELATIONSHIPS - SUPERINTENDENT COMMITTEESConcussion Oversight Team

The Concussion Oversight Team is required until its function has been fulfilled; it reports directly to the Superintendent or designee. State law requires the team to establish protocols for return-to-play and return-to-learn for students who have suffered a concussion or head injury during interscholastic athletic activities. See policy 720.13, *Accidents and Injuries*. 105 ILCS 5/22-80(d), amended by P.A. 100-309. The Board must appoint or approve a Concussion Oversight Team. Section 22-80(d) identifies who must be on each Concussion Oversight Team. A physician, to the extent possible, must be on the Team. If the school employs an athletic trainer and/or nurse, they must be on the Team to the extent practicable. The Team must include, at a minimum, one person who is responsible for implementing and complying with the return-to-play and return-to-learn protocols adopted by the Team. Other licensed health care professionals may be appointed to serve on the Team. If it is not practicable for a physician, athletic trainer and/or nurse to be on the Team and other licensed health care professionals are not appointed to serve on the Team, the Team may be composed of only one person who need not be a licensed healthcare professional; however, that individual may not be a coach.

The following are examples of Superintendent committees that are optional and may be established by the Superintendent as deemed necessary:

1. Communicable and Chronic Infectious Disease Program Task Force
2. Communicable and Chronic Infectious Disease Review Team
3. Employee Substance Abuse Prevention Committee
4. Pandemic Planning Team
5. Sex Equity Committee
6. Equity and Excellence Committee
7. Wellness Committee

LEGAL REF.: Title I of the Elementary and Secondary Education Act, 20 U.S.C. 6301-6514.  
Illinois School Code (105 ILCS 5/24A-4(b); 105 ILCS 5/24A-5.5;  
105 ILCS 5/24-12(c)).  
Illinois School Code (105 ILCS 5/22-80(d))

Adopted: September 24, 1998  
Revised: January 9, 2020