

OPERATIONAL SERVICESPAYMENTS AND EXPENDITURES - PURCHASE ORDERS

All purchases of goods, services, and equipment, except purchases made from a Petty Cash Fund, and certain food and minor repair purchases, shall be made through the use of purchase orders. The Superintendent shall establish a system which assures the efficient handling of purchasing, receiving, and disbursement of supplies, equipment and services.

Adopted: March 10, 1983
Revised: June 10, 1999