

PERSONNELEDUCATIONAL SUPPORT PERSONNEL - OVERTIME

Full-time classified employees may receive additional compensation for pre-scheduled overtime work.

Every claim for overtime pay must be pre-approved by the employee's supervisor.

Pay for work will be at the employee's regular rate until the total number of hours worked (regular and overtime) reaches forty hours for the week. Beyond forty hours, overtime pay will be calculated at a rate of one and one-half times the individual's regular rate of pay (daily rate divided by the number of hours per day for the job classification).

Classified personnel employed by the District in more than one position (example - custodian/bus driver) on a permanent basis, for a work week in excess of forty hours, will not be eligible for the overtime rate of pay.

This policy shall be interpreted in accordance with applicable Federal and state law.

Adopted: March 10, 1983
Revised: December 10, 1987
Revised: November 4, 1999