

PERSONNELGENERAL PERSONNEL - HIRING PROCESS AND CRITERIAGeneral

The Superintendent or his or her designee is responsible for recruiting personnel, in compliance with School Board policy, and making hiring recommendations to the School Board. Educational Support Personnel applicants shall be initially screened by the Building Principal or the applicable supervisor. The District shall hire the best qualified personnel consistent with budget and staffing requirements, and shall comply with School Board policy on equal employment opportunities and minority recruitment.

All applicants must complete a District employment application form in order to be considered for employment.

Job Descriptions

The Superintendent or his or her designee shall develop and maintain a current, comprehensive job description for each position, other than that of the Superintendent.

LEG. REF.: Illinois School Code, Sec. 10-20.7, 5/10-21.4, 5/10-22.34, 5/10-22.34b, and 5/22-6.5 (105 ILCS 5/10-20.7, 5/10-21.4, 5/10-22.34, 5/10-22.34b, and 5/22-6.5); and Duldulao v. St. Mary of Nazareth Hospital, 483 N.E.2d 956 (1st Dist. 1985).

CROSS REF.: 500.08

Adopted: March 12, 1998